

**ROGERSVILLE HERITAGE ASSOCIATION
HERITAGE DAYS 2010
415 SOUTH DEPOT STREET
ROGERSVILLE, TENNESSEE 37857**

31st Annual Heritage Days Food Booth Application

October 8, 9 & 10

Friday, October 8, 2010 - 6:00 - 9:00 pm
Saturday, October 9, 2010 - 10:00 am - 7:00 pm
Sunday, October 10, 2010 - 12:00 noon - 6:00 pm

Estimated Attendance: 20,000

DETAILS: Each booth space is approximately 10' x 20'. The streets are very narrow. Non-food items are not to be sold or given away in any booth. **NO EXCEPTIONS**. Each booth is responsible for providing its own ice, although we will have ice for sale at the festival. Plan to provide for your trash removal. Heritage Days is held rain or shine, so make provisions for inclement weather. The Rogersville Heritage Association reserves the right to accept or reject any application or specific food item in order to insure diversity in the Food Court. Your letter of notification will contain the information pertinent to your own booth.

SET UP: 1:00 p.m. - 5:00 p.m. on Friday or 6:00 a.m. - 9:00 a.m. on Saturday.

Police require all vehicles to be off the street by 9:00 am on Saturday.

FEES:

NON PROFIT: \$100 at time of application to reserve booth space *PLUS 10% of your sales following the event
FOR PROFIT: \$100 at time of application to reserve booth space* PLUS 20% of your sales following the event.

There is no additional fee for electricity. Booths are non-transferable. Fees will not be refunded for any reason after September 1 and no money will be carried over until the next show. Your check for the Heritage Association's percentage of your sales is due in our office no later than Friday, October 29, 2010. * **A late penalty of an additional 5% of gross sales will be accessed after the due date.**

ENTRY DEADLINE: May 31, 2010

NOTIFICATION DATE: July 1, 2010

SALES TAX: Each vendor is responsible for collecting 9.75% sales tax. If you do not have a current Tennessee sales tax number, we must have your social security number for the Special Event Sales Tax Return.

HEALTH DEPARTMENT INSPECTION: The Hawkins County Health Department will inspect each booth on Saturday morning. Please be certain that your booth meets all health department regulations.

INSURANCE: All vendors are required to send proof of liability insurance effective the days of the event. Your carrier can fax this to us at 423-272-0146. We must have a current certificate before October 1, 2010.

PLEASE RETAIN THIS PAGE OF THE APPLICATION FOR YOUR OWN RECORDS.

Rogersville Heritage Association
Heritage Days 2010
October 8,9,10, 2010
415 South Depot Street
Rogersville, TN 37857

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone: _____ Cell Phone: _____

Fax: _____ E-Mail: _____

Please give a specific listing of each and every item that will be sold in your booth: _____

The Rogersville Heritage Association has exclusive rights to sales of carbonated beverages and bottled water. Local non-profits have exclusives on cotton candy and funnel cakes.

Will you need electricity for your booth? _____ Do you have any special needs for set up that we should know about? _____

RELEASE OF LIABILITY: I, the undersigned, on behalf of myself and all who work with or for me, do indemnify and hold harmless the Rogersville Heritage Association, the Heritage Days Committee, the Town of Rogersville, and the County of Hawkins against all liabilities and claims of every kind, including attorney's fees, brought by any person or entity that might arise from participation in the event.

Signed _____ Date _____

Booth fee: \$100.00 x _____ booths = _____

TN Sales Tax # _____ or Social Security # _____

TOTAL ENCLOSED: _____

DO NOT FORGET TO HAVE YOUR INSURANCE CARRIER FAX US

YOUR PROOF OF LIABILITY INSURANCE no later than Oct. 1, 2010